Minnesota Department of Corrections

Policy Number:	**202.110**
Title:	**Status Overview and Summary – Adult Facilities**
Effective Date:	**11/19/18**

PURPOSE: To define program, living or assignment status for offenders.

APPLICABILITY: All adult facilities

DEFINITIONS:

Administrative Segregation – a form of separation from the general population administered by authorized staff when continued presence of the offender in the general population would pose a serious threat to life, property, self, staff or other offenders or to the orderly operation or security of the facility. Offenders pending investigation for disciplinary or criminal proceedings, detainees, and pre-sentence holds may be included in this status designation. (Policy 301.085 and Directive 301.083)

Assigned Offender – a status assigned to an offender involved in an assignment or program such as work, education or treatment for at least 3 hours per day, 15 hours per week or 30 hours per pay period. (Policy 204.010)

Authorized Idle – a status assigned to an offender who is not available for assignment due to placement in segregation, in-house segregation, medical condition, reception status or is a release violator. (Policy 204.010)

Continuing Observation – a status assigned to an offender who requires monitoring due to mental health issues as determined by mental health staff and or other supervisory staff in consultation with mental health staff. (Policy 500.300)

Custody Responsibility – a status assigned to an offender housed in a facility outside the jurisdiction of the department.

Detainee – a status assigned to an offender being held for another authority. (Policy 301.085 and Division Directive 301.083)

Disciplinary Idle Status (DIS) – an optional penalty for violation of offender discipline regulation "Refusing to Work." DIS includes movement restriction and/or cell lockup during the entire workday with release only for meals, visits or other authorized program activities. This penalty results in extended incarceration. (Division Directive 301.083)

Dry Cell – a status assigned when it becomes necessary to regulate the water supplied to an offender's cell as well as maintain other surveillance conditions. This may occur when staff suspect an offender has ingested contraband and has not had the opportunity to remove the contraband or to monitor fluid intake for medical reasons. (Division Directive 301.083)

Escape – a status assigned to an offender who has left the confines of a secure correctional facility or custody of correctional supervision (Level 3-5) without authorization. (See Policy 301.020, "Escape.") (See also definition of "walkaway" below.)

High Level Control – a status assigned to an offender in segregation who is subject to long term additional security controls and selective conditions of programming due to a pattern of or serious incident of destructive, disruptive, or threatening behaviors. (Division Directive 301.083)

High Level Security - a status assigned to an offender who is admitted to a correctional facility with special security or safety concerns that usually requires placement in segregation and special monitoring during any movement within the facility.

Hunger Strike –a status assigned to an offender who is declaring or demonstrating refusal of nourishment. (Policy 301.190 and Division Directive 301.083)

Indigent – a status assigned to an offender who is not assigned to a job and is lacking in funds as specified by Policy 300.140.

In-House Segregation –a status assigned to an offender on segregation status who is housed outside of the segregation unit as part of planned program or due to the non-availability of space in the segregation unit.

Investigative Restriction – a status assigned to an offender confined to his/her room/cell for the purpose of investigation into possible rule violations, threats to the offender, or other situations requiring temporary isolation of the offender.

Loss of Privilege – a status assigned to an offender serving informal or formal discipline that results in losing facility privileges. (Policy 303.010 and Policy 303.015)

Medical Placement – a status assigned to an offender whose medical condition precludes participation in programming/assignment on a long term or permanent basis and for whom no reasonable accommodation can be made. (Policy 204.010)

Medical Isolation – a status assigned to an offender isolated for medical reasons.

Non-Contact – a visiting status assigned to an offender who is prohibited from physical contact with visitors. (Policy 302.100)

Pre-Hearing Detention – a status assigned to an offender alleged to have committed a rule violation, who demonstrates behavior that is a risk to facility safety and security, and requires removal from general population pending formal disciplinary review. (Policy 303.010 and Division Directive 301.083)

Pre-Sentence Investigation Hold – a status assigned to a convicted offender awaiting sentencing.

Quiet Status – a status assigned to an offender placed in a specific room in segregation and subject to restricted amenities due to destructive, disruptive, threatening behaviors or acting out behaviors. Placement on quiet status is normally of short duration with the offender's subsequent behavior as a determining factor. (Division Directive 301.083)

Reception – a status assigned to a newly admitted offender involved in the intake process or pending transfer after completion of the Receiving and Orientation Program. (Policy 202.040)

Release Violator –a status assigned to an offender who violates conditions of release (supervised program or parole). (Policy 202.100, Policy 202.040, Policy 205.010)

Restrictive Segregation - a status assigned to an offender who has been convicted of a formal disciplinary violation. The segregation sentence is shorter, but more restrictive than a segregation sentence. (Division Directive 301.083)

Segregation –a status assigned to an offender assigned to a segregation unit following conviction of a formal disciplinary violation.

Special Duty – a status assigned to an offender transported outside of a department facility or grounds under authorized escort. (Policy 203.220)

Suspension – a status assigned to an offender who has been temporarily removed from assignment or program for inappropriate behavior. (Division Directive 301.083)

Temporary Housing Status – a status assigned to an offender temporarily housed in the segregation unit due to non-availability of space in the general population. (Division Directive 301.083.)

Temporary Unassigned – a status assigned to an offender who is capable of working but has not yet been assigned or has an assignment of less than three hours per day. (Policy 204.010)

Unassigned Idle – a status assigned to an offender who has been terminated from, or refused, an assignment/program placement. (Policy 204.010)

Unassigned Idle-Education – a status assigned to an offender who refused or was terminated from educational placement and is not eligible for other assignments until the literacy mandate is met. (Policy 204.010)

Unauthorized Lay-In – a daily status assigned to offenders who do not report for assignment in a timely manner or who decide not to report as well as offenders sent back from assignment due to violating assignment rules. This status also includes short term, minor medical reasons. (Policy 204.010)

Walkaway – to leave the confines of a Level 1 or 2 facility without authorization, or a juvenile leaving a placement facility without authorization. An offender leaving a secured unit, Higbee or Mead, at the Minnesota Correctional Facility - Shakopee is considered an escapee. (See Policy 301.020, "Escape.")

PROCEDURES:

A. Offenders must be assigned a status that authorizes respective privileges or restrictions. The assigned status and/or status changes must be designated in the correctional operations management system (COMS).

B. Facilities may develop operating guidelines or procedures for statuses used that are defined above but are not referenced by policy or directive. Status reviews must be conducted and recorded in the time period prescribed by the corresponding policy.

INTERNAL CONTROLS:

A. Status designations and/or status changes are maintained in COMS.

ACA STANDARDS: 4-4295

REFERENCES:
Minn. Stat. § 241.01
Policy 204.010, "Offender Assignment and Pay Plan"
Policy 301.085, "Administrative Segregation"
Policy 303.010, "Offender Discipline"

Policy 500.300, “Mental Health Observation”
Policy 301.020, “Escape”
Division Directive 301.190, “Hunger Strikes”
Policy 300.140, “Indigent Offenders”
Policy 202.040, “Offender Intake Screening and Processing”
Policy 203.220, “Delegations”
Division Directive 301.083, "Segregation Unit Management"
Policy 302.100, “Visiting”
Policy 202.100, “Classification System”
Policy 205.010, "Adult Supervised Release and Parole"
Policy 202.040, "Offender Intake Screening and Processing"
Policy 303.010, "Offender Discipline"
Policy 303.015, "Informal Sanctions"

REPLACES: Division Directive 202.110, "Status Overview and Summary - Adult Facilities," 8/18/15.
All facility policies, memorandums, or other communications whether verbal, written or transmitted by electronic means regarding this topic.

ATTACHMENTS: None

APPROVALS:
Deputy Commissioner, Facility Services
Deputy Commissioner, Community Services
Assistant Commissioner, Facility Services
Assistant Commissioner, Operations Support

Instructions
202.110-2LL, “Offenders on Unassigned Idle”
202.110-2OPH, “In-House Segregation”
202.110-3OPH, Offender Status Grid”
202.110SHK, “Status Rules”

Security Instructions (restricted access)
202.110-1OPH, “Investigative Restriction”